The Anglican Schools Corporation

APPLICATION FOR EMPLOYMENT

Independent Schools NSW/ACT Standards Model (Teachers) Multi-Enterprise Agreement 2021

Independent Schools NSW (Support and Operational Staff) Multi-Enterprise Agreement 2021

1. SCHOOL AND POSITION

Position of:

Name of School: Marsden Park Anglican College

☐ **Junior School** ☐ **Senior School** ☐ **Support / Operational**

☐ **Permanent** ☐ **Temporary**

☐ **Full-time** ☐ **Part-time** ☐ **Casual**

2. PERSONAL DETAILS

Surname:

Given name/s:

Title: Date of birth: Sex:

Former names (if applicable):

Residential address:

Postcode:

Address for correspondence:
(if different from above)

Postcode:

Telephone numbers:

Private: Work:

Mobile:

Email:

Country of Citizenship:

Australian Resident: ☐ YES ☐ NO If NO, please attach a copy of Working VISA

Church currently attending:

Length of attendance:

WWCC Number:

WWC Expiry Date: WWC Verification Date: **Office Use Only**

Updated August 2023

3. EDUCATION

SECONDARY EDUCATION

Highest Award	School Attended	Year of Award

TERTIARY EDUCATION (including current incomplete courses):

Name and Location of Institution	Years of Attendance	Award Conferred	Date Conferred

TEACHING QUALIFICATION - I am qualified to teach:

☐ Infants ☐ Primary

☐ Senior School – Teaching Areas: _____

Other subjects I am willing to teach: _____

Areas in the school where I could be involved (Sport, Music, Art, Chapel, specific co-curricular interest...):

_____

SIGNIFICANT, RECENT & RELEVANT PROFESSIONAL DEVELOPMENT (in general, within the last 5 years):

Name and Location of Institution	Years of Attendance	Award Conferred (if applicable)	Date Conferred

4. EMPLOYMENT HISTORY

PRESENT EMPLOYMENT:

Name of Employer:

Address of Employer:

Postcode:

Name of Manager:

Commencement Date:

Current Position:

Other Position(s) Held with Present Employer:

Current Salary:

PAST EMPLOYMENT: (in reverse order from most recent employer)

From	To	Name and Address of Employment	Full-Time/Part-Time/Casual	Years Completed*

** Where part-time teaching is listed, please note your FTE load.*
** Part-time and casual teaching will only be included in calculation of service where appropriate evidence is supplied.*

Teacher Classification as at 31 December 2010 (eg ST1, Step 6):

Independent Schools Teacher Accreditation Authority (ISTAA) status (as applicable):

Year in which ISTAA status conferred (as applicable):

5. TEACHER ACCREDITATION

All teachers are required to be accredited to work in a NSW school or centre-based early childhood service. The accrediting authority for the Anglican Schools Corporation is the NSW Education Standards Authority (NESA). This includes current teacher education students, graduates and interstate or overseas teachers.

Further information is available from the website: www.educationstandards.nsw.edu.au

Are you accredited with NESA? ☐ **Yes** ☐ **No**

If yes, please provide your accreditation number:

If yes, please provide your accreditation level:

If yes, please identify the Teacher Accreditation Authority:

If you cannot provide an accreditation number please indicate the reason below:

☐ I was qualified and teaching (NSW Board of Studies subjects) in NSW, at some time during the five years before 1 October 2004

☐ My application is now with NESA

6. EMPLOYMENT SCREENING

Teaching positions are child-related employment. Child protection legislation requires preferred applicants to be subject to employment screening.

Have you ever had your registration, licensing, or classification as a teacher or any other entitlement to teach cancelled or suspended or withdrawn in Australia or any other country?	☐ **Yes**	☐ **No**
Have you ever been refused registration, accreditation, licensing, or classification as a teacher in Australia or any other country?	☐ **Yes**	☐ **No**
Have you ever been dismissed or asked to resign as a teacher in Australia or any other country?	☐ **Yes**	☐ **No**
Have you ever (or are you currently) the subject of disciplinary proceedings (or any action that might lead to such proceedings) in relation to your employment in Australia or any other country?	☐ **Yes**	☐ **No**
Have you ever been convicted of an offence carrying a penalty of imprisonment?	☐ **Yes**	☐ **No**

If you have answered Yes to any of the above questions, please attach details.

7. DECLARATION

Do you have any illness/injury/health problem that may render you unable to carry out the inherent requirements of the position? ☐ **Yes** ☐ **No**

If you have answered Yes to the above question, please attach details.

I certify that the information provided by me in this application form is complete and correct in every detail, and I understand that deliberate inaccuracies or omissions may result in non- acceptance of this application and/or the termination of any employment that may be offered.

APPLICANT'S SIGNATURE **DATE**

8. ATTACHMENTS

Listed below are documents relevant to your application. Please submit copies that have been verified as true copies of the original by either a Justice of the Peace or a Solicitor.

Please note that copies are required of all applicable documents. Please tick where attached.

☐ 1. '100 point' proof of identity (e.g. passport, birth certificate & licence/Medicare card)

☐ 2. Proof of citizenship / Australian residency (e.g. birth certificate, passport, visa)

☐ 3. University or College final transcript of academic results indicating eligibility for Award

☐ 4. Teaching Qualification (if applicable)

☐ 5. Other Degrees, Diplomas or Certificates including First-Aid Certificate (as applicable)

☐ 6. Statement(s) of service showing:

a) commencement dates

b) termination dates

c) whether service was full-time or part-time or casual

d) for part-time or casual service, details of hours/days worked

☐ 7. Evidence of teacher classification as at 31 December 2010 (if applicable)

☐ 8. Evidence of ISTAA accreditation (if applicable)

☐ 9. Details of any relevant employment screening matter

☐ 10. Details of any relevant illness/injury

☐ 11. Copy of Working VISA if applicable

The Anglican Schools Corporation

Anglican Schools Corporation Employment Application Collection Notice

1. In applying for a position with Anglican Schools Corporation (ASC), whose operations includes schools that are listed on the ASC website (www.tasc.nsw.edu.au), you will be providing ASC with personal information. We can be contacted at Level 3, 4-8 Woodville Street, Hurstville NSW 2220, 02 8567 4000, enquiries@tasc.nsw.edu.au .

2. We collect your personal information directly from you (for example, your name and address or information contained on your resume). We may also collect it from other sources (such as your referees and the results of other background and working with children checks). We collect the information in order to assess your application for employment. We may keep this information on file if your application is unsuccessful in case another position becomes available.

3. The ASC Privacy Policy, accessible on the ASC website, contains details of how you may complain about a breach of the Australian Privacy Principles and how you may seek access to and correction of your personal information which ASC has collected and holds. However, access may be refused in certain circumstances such as where access would have an unreasonable impact on the privacy of others or where ASC is otherwise required or authorised by law to refuse access. Any refusal will be notified in writing with reasons (unless, having regards to the grounds for refusal, it would be unreasonable to provide reasons).

4. We will not disclose this information to a third party without your consent unless otherwise permitted.

5. We are required to collect information under child protection laws. We may also collect personal information about you in accordance with these laws.

6. ASC may use online or 'cloud' service providers to store personal information and to provide services to ASC that involve the use of personal information, such as email services. Some limited personal information may also be provided to these service providers to enable them to authenticate users that access their services. This personal information may reside on a cloud service provider's servers which maybe situated outside Australia. Further information about ASC use of on online or 'cloud' service providers is contained in the ASC Privacy Policy.

7. If you provide us with the personal information of others, we encourage you to inform them that you are disclosing that information to ASC and why.